

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING AND  
JOINT FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING-SPECIAL  
BOARD OF DIRECTORS WORKSHOP  
MINUTES FOR MAY 13, 2024**

The Finance & Administration Committee of the San Luis & Delta-Mendota Water Authority convened at approximately 12:14 p.m. at 842 6th Street in Los Banos, California, with Chair Anthea Hansen presiding.

**Members and Alternate Members in Attendance**

**Ex Officio**

Absent

**Division 1**

Anthea Hansen, Chair/Member

**Division 2**

Justin Diener, Member

**Division 3**

Chris White, Member - Jarrett Martin, Alternate

**Division 4**

Dana Jacobson, Member

**Division 5**

Bill Pucheu, Member

**Friant Water Authority**

Wilson Orvis, Alternate (via ZOOM)

**Board of Directors Present**

**Division 1**

Anthea Hansen, Director

**Division 2**

Justin Diener, Alternate Director

**Division 3**

Chris White, Alternate

Jarrett Martin, Director

**Division 4**

Absent

**Division 5**

Bill Pucheu, Director

Manny Amorelli, Director

**Authority Representatives Present**

Federico Barajas, Executive Director

Pablo Arroyave, Chief Operating Officer

Scott Petersen, Water Policy Director

Rebecca Akroyd, General Counsel

Rebecca Harms, Deputy General Counsel (via ZOOM)  
Raymond Tarka, Director of Finance  
Lauren Viers, Accountant III  
Stewart Davis, IT Officer  
Eddie Reyes, IS Technician

**Others in Attendance**

John Wiersma, Henry Miller Reclamation District (via ZOOM)

**1. Call to Order/Roll Call**

Chair Anthea Hansen called the meeting to order at approximately 12:14 p.m. and roll was called.

**2. Additions or Corrections to the Agenda**

No additions or corrections.

**3. Opportunity for Public Comment**

No public comment.

**4. Finance & Administration Committee to Consider Approval of the April 1, 2024 Meeting Minutes.**

Chair Anthea Hansen deemed the April 1, 2024 meeting minutes approved as corrected.

**5. Recommendation to Board of Directors to Accept the Treasurer’s Report for the Quarter Ending March 31, 2024.**

Director of Finance Raymond Tarka briefly reviewed the Treasurer’s Report. Tarka stated that total cash as of March 31, 2024 was \$12,699,205.84. On a motion of Member Bill Pucheu, seconded by Member Justin Diener, the Committee accepted the Treasurer’s Report for the quarter ending March 31, 2024. The vote on the motion was as follows:

AYES: Hansen, Diener, White, Jacobson, Pucheu, Orvis  
NAYS: None  
ABSTENTIONS: None

**6. Recommendation to Board of Directors to adopt Resolution Authorizing Adoption of the Second Amended and Restated San Luis & Delta-Mendota Water Authority Joint Exercise of Powers Agreement and Actions Related Thereto.**

Executive Director Federico Barajas introduced the item. Barajas then referred to General Counsel Rebecca Akroyd to review the memo provided to the committee, which outlined the proposed changes to the JPA per the amended MOU with Friant Water Authority. Akroyd then reviewed the proposed resolution included in the packet. On a motion of Member Justin Diener, seconded by Member Bill Pucheu, the Committee adopted the resolution authorizing adoption of the Second Amended and Restated San Luis & Delta-Mendota Water Authority Joint Exercise of Powers Agreement and actions related thereto. The vote on the motion was as follows:

AYES: Hansen, Diener, White, Jacobson, Pucheu, Orvis  
NAYS: None  
ABSTENTIONS: None

**7. Recommendation to Board of Directors to Adopt Resolution Authorizing Adoption of Amendments to the San Luis & Delta-Mendota Water Authority Bylaws.**

General Counsel Rebecca Akroyd reviewed the resolution and the memo provided to the committee, which outlined the proposed changes to the Bylaws per the amended MOU with Friant Water Authority. On a motion of Member Bill Pucheu, seconded by Member Chris White, the Committee adopted the resolution authorizing adoption of amendments to the San Luis & Delta-Mendota Water Authority Bylaws. The vote on the motion was as follows:

AYES: Hansen, Diener, White, Jacobson, Pucheu, Orvis  
NAYS: None  
ABSTENTIONS: None

**REPORT ITEMS**

**8. FY23 Activity Agreements Budget to Actual Report through 3/31/2024**

Director of Finance Raymond Tarka presented the Budget to Actual Report through March 31, 2024 for the Activity Agreement funds. Tarka stated for the one-month period, the budget was trending positive overall with actual spending ending March 31, 2024 at 1.91% of the approved budget.

**9. FY23 O&M Budget to Actual Report through 3/31/2024**

Director of Finance Raymond Tarka reported that for WY24, the self-funded routine O&M expenses through March 31, 2024 were over budget by \$143,829. This is mainly due to the timing of expenditures for O&M expenses in most cost pools and the overage will reverse as the fiscal year progresses. The water year 2022 final accountings, fiscal year 2023 audit, and the

Intertie OM&R true-up remain outstanding.

**10. Procurement Activity Report**

Director of Finance Raymond Tarka presented the procurement activity report for the period of April 1, 2024 through April 30, 2024. During this period, three contracts were awarded under the Authority's informal bidding, formal bidding, or single source procedures. On April 19<sup>th</sup>, a contract was awarded to Industrial Service Solutions for the motor operated valves. The contract amount is \$160,150.09 and the funding source is the EO&M budget. On April 22<sup>nd</sup> a contract was awarded to DRS Marine for MP 41.49 Liner Repair in the amount of \$197,400. The funding source is the Authority's Emergency Reserve Fund. On April 30<sup>th</sup> a contract was awarded to Emerald Landscape for landscape maintenance. The contract amount is \$62,682 and the funding source is the O&M budget. There were no change orders executed during this time.

**11. Executive Director's Report.** Executive Director Federico Barajas provided the following updates:

- a. **Special Board Workshop** – Executive Director Federico Barajas stated that there will be a Special Joint Workshop of the FAC, WRC, and BOD on Thursday at 12pm following the Board of Directors meeting.
- a. **O'Neill Scheduled Outage** – Executive Director Federico Barajas introduced Chief Operating Officer Pablo Arroyave to provide a brief update. Arroyave reported that there may be a potential 45-60-day outage at O'Neill Pumping Plant beginning July 8, 2024, to perform transformer work rescheduled from earlier this spring. Arroyave reported that high delivery demands are anticipated, which would allow demands to be fully met using Jones Pumping Plant. Arroyave reported that minimal loss of San Luis Reservoir storage is anticipated.

**12. Committee Member Reports**

No reports.

**13. Reports Pursuant to Government Code Sec 54954.2**

No reports.

**14. Adjournment.**

The meeting was adjourned at approximately 12:45 p.m.